

MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL
Held on Thursday 15th March 2018 at Wilberfoss Community Centre, Main Street, Wilberfoss

Present: Chairman Lesley Hoyer, and Councillors Judy Abernethy, Louise Ward, Anita Coppinger and Anna Coppinger together with District Councillors Andy Strangeway and Kay West. Councillors were notified that following Norma Randall's resignation and the subsequent advertising of the vacancy, we may now fill the vacancy by co-option.

The 15 minute question time was not utilised as members of the public who suggested they might attend in order to discuss the proposed 2 Day Music Festival have been offered the opportunity to talk directly to the organiser.

1. Apologies were received from Councillors James Cann, John Cooper and Vice Chairman David Smith.
2. There were no declarations of interests made regarding any item on the Agenda.
3. Minutes of the Meeting of the Wilberfoss Parish Council held on 15th February 2018 were signed as a true record.

4 **Planning**

Councillors considered Planning Application 18/00177/PLF | Conversion of building to dwelling with associated works and demolition of link to main dwelling | Common Farm Bolton Lane Wilberfoss East Riding Of Yorkshire YO41 5NX and had no observations to make.

Councillors considered Planning Application 18/00198/PLF | Erection of a dwelling with detached garage and a detached garage to serve 17 Ings Road | Land West Of 17 Ings Road Wilberfoss East Riding Of Yorkshire YO41 5NG and had no observations to make.

Councillors received notification that Planning Application PP-06474230 from Mr and Mrs Gilpin for the erection of a detached garage, construction of outbuilding and rebuilding of existing barn with associated alterations for ancillary domestic use at Eastleigh, Hull Road, Wilberfoss had been granted.

5 **District Councillor Reports**

District Councillor Andy Strangeway advised that he had met the organiser of the proposed 2 day Music Festival and has suggested that, should it take place, a post-festival meeting between the organiser, the PFA and the Parish Council should be considered to appraise the event.

District Councillor Kay West had nothing to add to the meeting.

The Clerk advised that she had reported an issue of littering to the East Riding of Yorkshire Council. Furthermore she reported that the Parish Council has been given the opportunity by the NHS to take on ownership of the defibrillator installed at the Community Centre. If the Parish Council decided not to, the defibrillator will be removed. An upgrade will be performed before the handover. The defibrillator is currently out of service because the battery is low. Subsequent to the meeting the Clerk contacted the NHS and the battery will be replaced as soon as possible. Concerns have been raised with Ward Councillor Strangeway regarding the wording on the casing and these concerns have been passed on to the NHS representatives.

7 **Progress Reports**

A brief discussion took place regarding the inclusion of fixed speed cameras under the 5 Year Action Plan. Councillor Strangeway was of the opinion that ERYC did not favour them and Councillor West suggested the Clerk contact John Barrett, Portfolio Manager, for guidance.

Councillor Abernethy advised that a local resident has replaced one of the coping stones on Church Bridge. It is unclear at this stage what will happen to the second one which has been located in the beck.

8 **Environment & Community Matters**

The next flag flying date is the 21st April, which falls after the meeting in April

The Clerk presented Councillors with an overview of a meeting between herself and Councillor John Cooper, who was unable to attend this month's Parish Council meeting due to a prior commitment. It was acknowledged that the personal email addresses cannot be used with the regulations come into force on the 25th May 2018. Members were reluctant to consider cloud-based storage until Councillor Cooper was able to provide further information at next month's meeting. Councillor West suggested that a change to the current system may not be necessary. The Council may consider changing to a more local host for their website.

Following a response from Clare Hoskin, Strategic Infrastructure Group Manager, East Riding of Yorkshire Council, the Clerk was requested to make contact to ask what plans have been put in place to accommodate the increase in traffic in the coming years. It has been suggested to the Parish Council that the A1079 could reach its peak in 3 years. A brief discussion took place about the collection of data for drivers coming into Wilberfoss but it was unclear at present how to successfully collect the information needed. The Chairman suggested delaying this until the next meeting.

The Council discussed the increasing issue of damage to Beckside caused by moles. It was agreed to reintroduce the eradication of moles as the ground beneath the grass is becoming unstable.

This year's village Taskforce Walkabout is scheduled for 23rd May 2018. The Chairman and Councillor Anita Coppinger agreed to attend, along with representatives from East Riding of Yorkshire Council's Highways and Grounds Maintenance teams and Councillor Strangeway and West.

A recent extraordinary meeting of the Allotment Association revealed a change in the terms of the new Tenancy Agreement. Allotment holders were prepared to accept the change and the Agreement was signed by the Chairman of the Parish Council.

The Clerk advised that the shed at the rear of the Community Centre has been vandalised again and the Chairman suggested that Andrew may take a look at it.

9 Councillors Reports and items for future Agendas:

Councillor Ward reported a number of potholes that have developed where Moorfield Way meets Park Lane.

10 Administration

The Newsletter will include a farewell to Norma Randall and the co-option vacancy. The Clerk confirmed that she has taken over the administrator role of the Parish Council's website and Twitter pages.

11 Finance

The Clerk was requested to contact the bank to add Councillor Abernethy to the signing mandate.

Payment was approved for the following online payments:

Smith (Councillor Mileage expenses A1079 meeting)	£13.65
Acer Garden Services	£447.60
Clerk's expenses (replacement key for filing cabinet)	£4.68
Litter Picker	Confidential
HM Revenue & Customs	Confidential
Clerk's February salary	Confidential
Clerk's work from home pay	Confidential
Clerk's expenses (black and colour ink cartridge)	£59.98
Clerk's mileage (GDPR Briefing, Tickton)	£32.50
ERNLLCA (Chairman & Clerk Financial Regulations training)	£45.00
Wilberfoss Community Centre (hire charges)	£15.00

Meeting closed 8.22 pm

..... Lesley Hoyer (Chairman)

..... S M Wills (Clerk)